



Minutes of 2020 Annual General Meeting

Leatherhead Concert & Arts Society

Registered Charity 1166764

2pm, Thursday, 27th February 2020 in the Leatherhead Methodist Church

1. Present

Chair: Peter Horsfield chaired the meeting and welcomed everyone present.

Members: Janet Baker, Liz Barnes, Pamela Barton, Robert Blows, Carolyn Boulding, Laurie Bridges, Anthony Cairns, Anne Cairns, Mollie Canning, Claire Corben, Hazel Fitz-Gibbon, Michael Fitz-Gibbon, Veronica Hardwick, Gwendolyn Hoad, Peter Horsfield, Margaret Jones, Fred Meynen, Richard Miller, Kathie Oakley, Christopher Pelley, Joan Pelley, Leslie Prescott, Linda Roberts, Judith Sandoe, Peter Tarplee, Anne Thomson, Audrey Willis.

Non-members: Roger Humphreys, Janet Lines, Robert Lines, Paul Sutherland-Waite. Total: 31

2. Apologies received from: Peter Steadman, Peter Ford, Howard Mortimer, Maggie Lowe, Rosaleen Sutherland-Waite, Sheila Ford, Denise Newman

3. Approval of Minutes from 2019 AGM: these were accepted as a true record of the meeting. Proposed by Anthony Cairns, seconded by Janet Baker.

4. Matters Arising: none

5. Treasurer's Financial Report, January to December 2019

a) **The report:** Liz Barnes began by showing that the balance brought forward from Dec 2018 to January 2019, stood at £11,536.12. After receipts of £13,542, and expenditure of £11,958, the surplus stood at £1584. Members had access to a personal or shared copy. At item 25: Commercial Sponsorship, Julie West was formally thanked, through Carolyn Boulding, for her continued support. The cash reserve & retained funds total at the end of the financial year 2019, stood at a healthy £13,120.00.

Liz updated the situation with Trinity School. Following a difficult year for the school, a new headteacher has been appointed and enthusiasm has been expressed for continued liaison between Trinity and LCAS. There will be a concert at the school, funded by LCAS, on St George's Day.

b) **Questions:** none

Acceptance of The Financial Report, proposed by Carolyn Boulding, and seconded by Anne Cairns. Fully carried.

6. Election of Trustees: After 7 years of gallant service as a trustee, Les Prescott has decided not to stand for a further year. He will be missed for his efficiency and sensitivity to the mood of the concerts. The remaining five trustees: Liz Barnes, Anthony Cairns, Peter Horsfield, Kathie Oakley and Peter Steadman, and a new trustee Richard Miller stood, all voted in for a year. Peter Horsfield as Chair proposed the group election in a single vote, seconded by Anne Thompson. Motion unanimously carried. All to remain as trustees for a further year.

7. Motions to the AGM: Members present will vote by holding up the card given. a) **Treasurer proposes:** Approval of Cheque Signatories: all elected Trustees. Note: two signatures are needed which cannot include the payee. LCAS does not use electronic banking and does not hold any investment accounts. Motion proposed by Liz Barnes - treasurer, seconded by Robert Blows, motion carried.

b) Trustees propose: A donation of £62.50 per concert to the hosting churches. Note: LCAS has already paid £20 rent per concert to LMC and a matching donation to Christ Church. Motion was agreed at the last trustees meeting and seconded by Linda Roberts. Motion carried.

c) Trustees propose: A donation of £1000 to the charity NewSPAL: New Surrey Performing Arts Library, to support the move to their new premises. Seconded by Anthony Cairns. Motion carried.

d) Trustees propose: A donation of £150 be sent to the fund to restore Notre Dame de Paris, being the surplus from the 15th May 2019 concert at which Guildford Cathedral organist, Katherine Dienes-Williams played Boellmann's Priere a Notre-Dame. Seconded by Carolyn Boulding. Unanimously carried.

e) Trustees propose: The election of a new Honorary President:

The following script is a precis of that written by Peter Steadman and in his absence, read by Les Prescott: "Les and myself are the last of the five founding trustees. That takes us back to 2013 when weekly concerts started at LCAS. The Church has never been in a position to underwrite the concerts, to carry the risk of a loss or worse still a series of losses. So, the continuation of the concerts depended on the kindness of a small number of supporters. One of these is still among us today. This lady has been a regular attender at the concerts over the last seven years, telling people that they are the highlight of her week. Her interest is broader than her own enjoyment. She takes an interest in the young musicians we meet, and in their interactions as they perform. She has been pleased to see us work with Leatherhead Trinity School, and is pleased too that the relationship has been rebuilt, hoping it continues."

Les went on to add that in reading out Peter's words, he may have saved this lady the embarrassment of an acceptance speech. In his final act of a Trustee of LCAS, it gave him tremendous pleasure to propose on behalf of all the trustees, that Mollie Canning be elected as Honorary President.

Motion was unanimously carried to great applause. Mollie accepted the honour to further applause.

Note: members were informed that there was no proposal to boost The Trinity Fund. The cost of the first of the new series of concerts at the school could be met from donations on the day and LCAS reserves.

8. Concert Manager's report and plans: The highest audience attendance was not at one of the lunch time concerts but at the 7:30pm concert on 21st June, performed by Tailleferre: flute, 2 oboes and bassoon. Two of the lunch time concerts had an attendance of over 60, appropriately the Finale Concert on 28th November when Tailleferre attracted an attendance of 65. Duo Biz'art – Belgium pianists on October 31st played to an audience of 60. 7 concerts were to audiences numbering between 50 – 60. The gender split was a very balanced 36 females to 37 male musicians.

The achievements of 2019 were highlighted as £1,000 donated to New Surrey Performing Arts Library with a further £624 raised at the Make Music Day benefit concert.

Having been given an upright piano, Peter Steadman was delighted to be able to relocate it from its donor - complete with providing an essential safety frame – to Trinity School. Julie West, through Carolyn Boulding, was formally thanked for this extra financial support.

Carolyn accepted the recognition of support and show of gratitude, taking the opportunity to stress the importance to Julie West of being able to support The Trinity School. Her own daughters attended and she is delighted to be able to have a continued involvement with the school. She also thanked Peter Steadman, in his

absence, for all his hard work in arranging the concerts. This sentiment was reinforced by Peter Horsfield, chairing the meeting.

Anthony Cairns informed members that the programme for the Wednesday organ recitals was fixed for 2020. Sadly, this will be the last of the organ recitals as Christ Church, due to a declining congregation, will close at the end of the year.

9. A.O.B.:

Paul Sutherland -Waite wanted to pass on apologies from his mother, Rosaleen, who was now infirm and unable to attend. She would be retiring as a paid member due to her age and failing health.

Richard Miller was pleased to inform us about three outstanding performers who had played at our concerts.

Leyla Cemiloglu who performed on 4th June 2015 and 12th May 2016 will give her graduation concert in May.

Tim Ridout who played on 1st June 2017 and 29th October 2015 has been accepted, out of a short list of 6-7 international musicians, onto the BBC programme, New Generation. This has been set up to support musicians, as required, together with a guaranteed slot to play at The Proms. He has already featured on Radio 3.

Elliot Galvin who gave a piano recital on 27th October 2018 has released an outstanding album which has featured as the Jazz Choice in the BBC Music Magazine. Elliot has been described as “being in the ranks of the UK’s most credible improvisors/composers/deployers of musical ideas.” His album, recorded live in Paris is described as “Truly remarkable” ***** 5 stars.

Carolyn Boulding formally proposed a vote of thanks to Peter Steadman and the trustees for their work to ensure a varied programme of such high-quality performances.

The meeting concluded with a final word of thanks given by Peter Horsfield to all attending.

Meeting closed at 2:50.



Leatherhead Concert & Arts Society

Year End Accounts

Financial Year: 1 January - 31 December 2019

Period	1 Jan - 31 Dec 2019	1 Jan - 31 Dec 2018
OPENING BALANCE		
10 Cash at HSBC Bank on 1 January	11536.12	9053.45
RECEIPTS		
*21 Donations at Concerts	9154.83	9490.42
22 Donations Trinity Project	35.00	0.00
23 Membership Fund Contributions	340.00	220.00
24 Gift Aid Received	2645.53	2750.99
25 Commercial Sponsorship	444.00	860.00
26 Donations 21 June NewSPAL benefit	922.67	1521.00
TOTAL RECEIPTS	13542.03	14842.41
EXPENDITURE		
31 Artiste Fees & Expenses	6006.32	6162.00
32 Print & Copying	301.17	369.70
33 Postage/stationery/distribution	7.00	24.15
*34 Rent, Heat	1002.00	1160.00
35 Piano Tuning	85.00	85.00
36 Making Music (Performing Rights Society fees)	489.72	454.61
37 Web Costs	128.75	170.98
38 Arts Alive Festival participation	120.00	140.00
39 Travel re: Making Music & Colleges	54.50	13.40
40 Donations: NewSpal (AGM vote)	1000.00	250.00
*41 Donations: NewSPAL benefit	714.38	1775.90
42 Expenses: NewSPAL	69.31	179.00
*51 L M C year end contribution	1540.00	1215.00
*52 Christ Church year end contribution	440.00	360.00
TOTAL EXPENDITURE	11958.15	12359.74
SURPLUS	1583.88	2482.67
CASH BOOK BALANCE on 31 Dec.2019	13120.00	11536.12
RETAINED FUNDS		
81 Trinity Project	1235.00	1200.00
82 To service Membership 43 x £5	215.00	225.00
83 Membership reserve 2020	198.35	153.38
84 Membership reserve 2021	133.28	88.36
85 Membership reserve 2022	33.30	23.34
86 Cash reserve 2019	11305.07	9846.04
CASH RESERVE & RETAINED FUNDS TOTAL	13120.00	11536.12

***Notes (by line numbers)**

	2019	2018												
note to line 21 † Average donation per person at each concert	£5.90	£5.50												
line 34 L M C £752.00 + Christ Church 752.00														
line 41 Funds from 21 June NewSPAL benefit concert, plus Gift Aid, minus artiste fees, PRS, and stationery														
lines 51 & 52 Donations to Churches	2019 £55 2018 £45 2017 £50	for each 2018 concert for each 2017 concert for each 2016 concert												
	Proposed donations to the Churches for hosting 2019 concerts													
	L M C Christ Ch	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Concerts</th> <th style="text-align: left;">Proposal</th> <th style="text-align: left;">Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">28</td> <td style="text-align: right;">£62.50</td> <td style="text-align: right;">1750.00</td> </tr> <tr> <td style="text-align: center;">9</td> <td style="text-align: right;">£62.50</td> <td style="text-align: right;">562.50</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">2312.50</td> </tr> </tbody> </table>	Concerts	Proposal	Total	28	£62.50	1750.00	9	£62.50	562.50			2312.50
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28	£62.50	1750.00												
9	£62.50	562.50												
		2312.50												

† To keep pace with inflation, a donation of £5 at our first concert in March 2012 would now need to be increased to £6.08p

Source: Inflation Calculator on Hargreaves Lansdown's hl.co.uk (using Office of National Statistics, Retail Price Index, November 2019)