

# Leatherhead Concert & Arts Society

Registered Charity: 1166764

2022 Annual General Meeting - In Person

2pm, Thursday 24<sup>th</sup> February, 2022, in Leatherhead Methodist Church  
followed by 3.30pm Silent Movies, with pianist Thomas Ang

## AGENDA

1. **Meeting Opened** by the Chairperson
2. **Those present:** Trustees, Members, Non-members – please sign the list
3. **Apologies** for Lateness or Absence
4. **Minutes of the 2020 AGM** In Person in the Lower Hall at LMC
  - 4a **Matters Arising**
5. **Minutes of 20th May 2021 Special General Meeting Online**, which replaced AGM
  - 5a **Matters Arising**
6. **Treasurer's Report** (15 minutes)
  - 6a **Questions on Treasurer's Report**
  - 6b **Motion to Accept the Treasurer's Report**
7. **Concert Manager's Report (15 minutes)**
  - 7a **Questions on the Concert Manager's Report**
  - 7b **Motion to Accept the Concert Manager's Report**
8. **Ratifying motions passed at Special General Meeting** held over Zoom on 20th May 2021
  - 8a **2020 Financials.** We had to agree these ahead of the Charity Commission's submission deadline. **The motion is to accept the 2020 Financial Report** as passed at the 20<sup>th</sup> May 2021 SGM.
  - 8b **Amendments to the LCAS Constitution**
    - (i) clarify the area within which general meetings and trustee meetings can be held, and to permit meetings to be held online under defined conditions. [CharComm advise that even though nothing says we cannot, we should spell out the fact we can hold online meetings.]

8b (contd) (ii) Permit the Secretary post to be combined with other roles (as is already permitted for the Concert Manager role).

**The motion is to accept these amendments to the Constitution as passed at the 20<sup>th</sup> May 2021 SGM.**

## **9. Election of Trustees, to take Office at close of meeting**

## **10. Motions**

10a Approval of All Elected Trustees as Cheque Signatories

10b Motion to Donate £1400 to Leatherhead Methodist Church, being £70 for each live concert the Society held there in 2021. (Note: LCAS has paid £20 base rent for each live concert and for each concert date missed during lockdown.)

10c Motion to donate £500 to NewSPAL being the third of three promised tranches of funding from LCAS, with update (if available)

## **11. Any Other Business**

## **12. Closure of Meeting**

**The Church will be emptied for a full 10 minutes to ensure a complete change of air before the film show starts at 3.30pm.**



LMC, 3.30pm, Thursday, 24th February, 2022

**Movie Time**

with your Piano Forte Maestro  
'Professor' Thomas Ang

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The poster is a dark grey rectangle with a thin white border. It features four decorative floral ornaments at the corners. The text is centered and uses a mix of white and light grey fonts. The date and time are at the top, followed by the main title 'Movie Time' in a large, bold, white font. Below that, the text 'with your Piano Forte Maestro' and ''Professor' Thomas Ang' is written in a smaller, light grey font. At the bottom right, there is a small copyright notice.



# Leatherhead Concert & Arts Society

## Financial Year 1 January - 31 December 2021

Period	1 January - 31 December 2021			Previous Year Comparison 1 Jan - 31 Dec 2020		
<b>OPENING BALANCE</b>	£	£	£	£	£	£
10 Cash Book Balance on 1 January b/f			10360.79			13120.00
<b>RECEIPTS</b>						
21 Donations	4886.24			520.55		
22 Online donations	2712.38			1136.19		
23 Donations Trinity Project	156.25			40.00		
24 Membership Fund Contributions	120.00			200.00		
*25 Gift Aid Received	--			733.91		
26 Making Music livestreaming subsidy	--			300.00		
*27 Sponsorship Mole Valley Arts Alive	700.00			--		
<b>TOTAL RECEIPTS</b>			<b>8574.87</b>			2930.65
<b>EXPENDITURE</b>						
31 Artiste Expenses	3988.10			1321.90		
33 Postage/stationery/distribution	--			22.10		
34 Rent, Heat (2020 AGM)	--			62.50		
35 Piano Tuning	85.00			170.00		
36 Piano expense for Trinity School	--			245.00		
37 Making Music	132.00			--		
38 Web Costs / software	170.61			76.02		
39 LCAS banner and stand	--			72.00		
40 Arts Alive Festival participation	20.00			--		
41 Travel re: Making Music day	--			12.00		
42 Donations: NewSpal (AGM vote)	--			1000.00		
44 Donation Notre Dame fund (160 euros)	--			148.84		
*45 LMC previous year end contribution	--			1397.00		
46 LMC church hire / heating	920.00			600.00		
*47 Christ Church previous year end contribution	--			562.50		
<b>TOTAL EXPENDITURE</b>			<b>5315.71</b>			5689.86
<b>SURPLUS / DEFICIT</b>			<b>3259.16</b>			-2759.21
<b>CASH BOOK BALANCE on 31 December</b>			<b>13619.95</b>			10360.79
<b>RETAINED FUNDS</b>						
81 Trinity Project			1431.00			1275.00
*82 Provision for wind-up			195.00			205.00
83 Membership contribution for future years			140.00			225.00
86 Cash reserve 2021			11853.95			8655.79
<b>CASH RESERVE &amp; RETAINED FUNDS TOTAL</b>			<b>13619.95</b>			10360.79
<b>*Notes (by line numbers)</b>						
25	Due to LCAS from GiftAid scheme £755.50					
27	includes £400 committed for 2020; received in 2021					
45&47	2021	none	for each 2020 concert			
	2020	£62.50	for each 2019 concert			
	2019	£55	for each 2018 concert			
	2018	£45	for each 2017 concert			
	2017	£50	for each 2016 concert			
82	end 2020: 41 paid up members					
	end 2021: 39 paid up members					
<b>Bank Reconciliation</b>						
Balance per Cash Book			£	13619.95		
less : Net Uncleared Deposits				40.00		
				13579.95		
add : Uncleared Cheques				580.00		
Balance at bank				14159.95		
Balance from Statement 31/12/2021				14159.95		